

## Authorisation form for allocation of CSEF Funds 2023

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

### How to Apply

New applicants should contact the school office to obtain a CSEF application form or download from the website below. If you applied for CSEF at your child's school last year, you do not need to complete an application form this year unless there has been a change in your family circumstances.

You only need to complete an application form if any of the following changes have occurred:

- new student enrolments; your child has started or changed schools this year.
- changed family circumstances; such as a change of custody, change of name, concession card number, or new siblings commencing this year.
- If you are unsure please contact the General Office.

The annual CSEF amount per student is \$225 for secondary school students

### Allocation

As activities occur throughout the year, we will then allocate your CSEF to these events as they occur. Please indicate below which activities you wish your CSEF to be allocated against.

- ☐ Excursions/Incursions
- ☐ Camps
- ☐ Sporting Activities
- ☐ All of the above

Students Name \_\_\_\_\_ Year \_\_\_\_\_

Parent / Carer Name \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

<https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>

Please return this form to the General Office or scan and email to, [finance@upweyhs.vic.edu.au](mailto:finance@upweyhs.vic.edu.au).