

October 2020

Dear Families,

### School Council Parent Payments 2021

We look forward to another important year of teaching and learning and would like to advise you of Upwey High School's Parent Payment arrangements for 2021.

Please find attached the itemised fee schedule for your child. The School Council Parent Payments Charges include:

- **Essential Student Learning Items** (those items that your child needs for school)  
These items are essential for your child to learn the standard curriculum
- **Optional Items** (those you can choose whether your child participates in or accesses on a user pays basis)  
Upwey High School offers a range of optional items and activities designed to broaden the school experience for your child. These items are provided on a user-pays basis and if parents choose to access them for their child they will be required to pay for them. ***We require payment either in full or a commitment to enter into an instalment plan (see options below)***

Upwey High School makes every effort to keep the cost and number of items that need to be purchased to a minimum.

### Voluntary Financial Contributions.

We continue to welcome your voluntary contributions to support our school: If contributing to the Building Fund, these are contributions that have been endorsed by the Australian Taxation Office as Deductible Gift Recipient (DGR) and are tax deductible.

For families wishing to pay by instalments, we are offering the following dates:

- *Payment in full* 13 November 2020
- *Instalments x 2 payments* 13 November, 2020 and 5 March 2021
- *Instalments x 4 payments* 13 November 2020, 12 February 2021, 5 March 2021, 23 April 2021
- *Monthly Instalments* Over 8 months (November to July excluding January)  
13 November 2020, 11 December 2020, 12 February 2021, 5 March 2021,  
23 April 2021, 14 May 2021, 18 June 2021, 16 July 2021

If you require any support or advice regarding the instalment options, please contact the General Office on **9754 2838** or email [finance@upweyhs.vic.edu.au](mailto:finance@upweyhs.vic.edu.au). Please note, additional school charges may arise during the year for excursions. We anticipate 2-3 incursions/excursions during the year with an estimated cost of \$20 each.

### Financial Support for families

Upwey High School understands that some families may experience financial difficulty and offers a range of support options, including the Camps, Sports and Excursions Fund

If you are suffering any financial difficulty or hardship you can contact Debbie Martine (Parent Payment Contact) to discuss. Any information about your financial circumstances, payment arrangements or status will be kept strictly confidential.

Yours sincerely



Tom Daly  
Principal

